

FRIENDS OF THE CHILDREN'S LIBRARY

GENERAL MEETING AGENDA

FEBRUARY 7, 1997

I. Call meeting to order

II. Minutes

III. Treasurer's Report

IV. Unfinished business

A. Author's Festival - Jan (Everyone...We need your help with festival!!)

B. Valentine and Spring programs - Kim

C. Valentine's Gala

D. Report from Friends of Library - Ruth

V. New Business

A. Festival of Folktales - Lyn

VI. Children's Coordinator Report - Nanci

DATES TO REMEMBER: 7

General Meeting: ~~February 7~~ ^{March}, 1997, 9:15 AM

Valentine's Program - Jim Gamble: February 12, 1997 4 p.m.

Board Meeting: February 28, 1997

Author's Festival - March 4, 1997, Tuesday, 7:30 AM

REFRESHMENTS:

February - Linda Jessner

ANNOUNCEMENTS:

Membership dues are due.

FRIENDS OF THE CHILDREN'S LIBRARY

GENERAL MEETING AGENDA

MARCH 7, 1997

- I. Call meeting to order
- II. Minutes
- III. Treasurer's Report
- IV. Unfinished business
 - A. Author's Festival Review - Jan
 - B. Spring programs - Kim
 - C. Report from Friends of Library - Ruth
 - D. Festival of Folktales - Lyn
- V. New Business
- VI. Children's Coordinator Report - Nanci

DATES TO REMEMBER:

General Meeting: April 4, 1997, 9:15 AM

Board Meeting: March 28, 1997

Author's Festival - March 4, 1997, Tuesday, 7:30 AM

REFRESHMENTS:

March - Donna Kavanagh

****We plan to go to the Macaroni Grill for lunch after this General Meeting. Hope you can join us!!!****

FRIENDS OF THE CHILDREN'S LIBRARY

GENERAL MEETING AGENDA

APRIL 11, 1997

I. Call meeting to order

II. Minutes



III. Treasurer's Report

IV. Unfinished business

- A. Spring program review
- B. End of summer reading program
- C. Report from Friends of Library - Ruth
- D. Festival of Folktales - Lyn

V. New Business

VI. Children's Coordinator Report - Nanci

DATES TO REMEMBER:

General Meeting: May 9, 1997, 9:15 AM

Board Meeting: April 25, 1997

REFRESHMENTS:

April - Trudee Joe
May - Heidi Wood



PLEASE NOTE THAT THE NEXT TWO GENERAL MEETINGS WILL BE ON THE SECOND FRIDAYS

FRIENDS OF THE CHILDREN'S LIBRARY

GENERAL MEETING AGENDA

MAY 9, 1997

- I. Call meeting to order
- II. Minutes
- III. Treasurer's Report
- IV. Unfinished business
 - A. End of summer reading program
 - B. Festival of Folktales - Lyn
- V. New Business
 - A. Performer's showcase
- VI. Children's Coordinator Report - Nanci

DATES TO REMEMBER:

General Meeting: June 6, 1997, 9:15 AM

Board Meeting/Work party: To be discussed

REFRESHMENTS:

May - Heidi Wood

June - Kim Munro

Crafts:



Friends of the Children's Library
June 17 Festival of Folktales
Agenda
May 9, 1997

Write party 5/30

I. Areas of Responsibility

- A. **Publicity**--including description of performers-Ruth, Lyn-flyers, Kim-Posters
- B. **Set up**--8 am city booths (Matt, Russell, Aaron, Dave(?), 8:30 am canopies, 9:00 game setup *4 Cathy is asking for more*
- C. **Crafts**--Clare-Children's Department (Linda-tarps)--\$1.50- Entire detective kit--\$1 for nose & hat *Donna - find cones*
- D. **Games**-Trudee Joe--Outside Circle --\$.50

Bean bag toss*		Treasure Chest*	Jan Palmer
Lollipop tree* <i>1,000</i>	ask Kendra Shanley?	King toss	Irma Loper
Pancake toss*	Sima 11-1:30/Lori 1:30-4	Book Walk	Cathy - set up
Fishing booth*		Popsicles <i>2 ice chests</i>	Julie Kileen <i>1,000</i>

*buy prizes

- E. **Face Painting** Kim Munro Circle *3 canopies include lollipop tree*
- F. **Tickets** *84 for business color code* C. Droeger/L. Jessner purchase tickets Circle & inside *crafts display Fishes flyers/maps*
- G. **Performers** Ruth Siegrist Inside with volunteers for folk telling venues
- H. **Signs**--for Performers, -- footprints down spiral=Kim Balloons? *color code to performer*
- I. **Volunteers**--Donna Kavanagh & Irma Loper--inside
- J. **Vendors**--Savi Kumaratne *200*
 - 1. Taco Mania-soft tacos \$1.50, nachos \$2 with drink .50 separately .75-electronic *75 & drinks*
 - 2. Lamppost-pizza *82.00* \$1.50 *75 & / 10 & 4.00 / 25 & 4 drink*
- K. **Entertainment for inside**- Savi
- L. **SRP sign-ups** Nanci Williams Circle--Canopy--balloon arch/decor



II. **Layout**: Lyn and Nanci will mark out layout in May. Changes may be made then.

III. **Supplies**

- A. Tables/chairs-see chart
- B. Canopies--Cathy to check with city again we have 4 try for 6
- C. Individual venues.
 - 1. I need an accounting of expenses for financial report of supplies etc
 - 2. Tickets counted at end of festival

IV. **Don Jose's at 5:30 pm for festival wrap up**

V. **Next meeting April 25, May 30**

List of purchases: i.e. Tickets, soda pop, lollipops, etc. Must have list ready by June 7 or you will need to purchase your own supplies. Receipt to Cindi please list where items are used for accounting purposes.

Volunteers needed: Please let Donna or Irma know how many volunteers you need and for how long.

TRASH Receipts

FRIENDS OF THE CHILDREN'S LIBRARY

GENERAL MEETING AGENDA

AUGUST 1, 1997

- I. Call meeting to order
- II. Minutes
- III. Treasurer's Report
- IV. Unfinished business
 - A. Festival of Folktales - Lyn
 - B. End of Summer reading program
- V. New Business
 - A. Author's Festival - Jan
 - B. Halloween program
 - C. November Bookweek
- VI. Children's Coordinator Report - Nanci

DATES TO REMEMBER:

General Meeting: September 5, 1997, 9:15 AM Calendar and Budget discussion to follow General Meeting

REFRESHMENTS:

August - Jan Palmer

September - Sima Patel & Hilarie Kelly

FRIENDS OF THE CHILDREN'S LIBRARY

GENERAL MEETING AGENDA

SEPTEMBER 5, 1997

- I. Call meeting to order
- II. Minutes
- III. Treasurer's Report
- IV. Unfinished business
 - A. Wrap-up Summer Reading
 - B. Author's Festival - Jan
 - C. Halloween program
 - D. November Bookweek ****Please give us your input on ideas to help celebrate Bookweek/Thanksgiving****
- V. New Business
 - A. City Budget
 1. Sunday hours
 2. Technology
- VI. Children's Coordinator Report - Nanci
- VII. Correspondences

Calendar and Budget meeting to follow General Meeting

DATES TO REMEMBER:

Board Meeting: September 26, 1997, 8:15 AM

General Meeting: October 3, 1997, 9:15 AM

REFRESHMENTS:

September - Sima Patel & Hilarie Kelly

FRIENDS OF THE CHILDREN'S LIBRARY

GENERAL MEETING AGENDA

OCTOBER 3, 1997

- I. Call meeting to order
Presentation by Library Director, Ron Hayden regarding computers
- II. Minutes
- III. Treasurer's Report
- IV. Unfinished business
 - A. Author's Festival - Jan
 - B. Halloween program
 - C. November Bookweek, November 19, 1997, 4:00 PM. Franklin Haynes Marionettes
 - D. Sunday hours
- V. New Business
 - A. Nominating committee for officers
 - B. Tree trimming
- VI. Children's Coordinator Report - Nanci

DATES TO REMEMBER:

Board Meeting: October 31, 1997, 9:15 AM

General Meeting: November 7, 1997, 9:15 AM

REFRESHMENTS:

Irma Loper

FRIENDS OF THE CHILDREN'S LIBRARY

GENERAL MEETING AGENDA

NOVEMBER 7, 1997

- I. Call meeting to order
- II. Minutes
- III. Treasurer's Report
- IV. Unfinished business
 - A. Review of Halloween program
 - B. Nominating committee for officers
 - C. Installation Breakfast
 - D. Calendar and Budget
 - E. FOTL purchase of sound equipment
- V. New Business *B.S.*
 - A. Tree trimming ~~and~~ Valentine's program
- VI. Children's Coordinator Report - Nanci

DATES TO REMEMBER:

Board Meeting: November 21, 1997 9:15 AM

November Bookweek Celebration, Franklin Haynes and Puppets on Parade
II, November 19, 4:00 PM

General Meeting: Dec. 5, 1997, 9:15 AM May be work party in lieu of
meeting

Tree Trimming party: December 13, 1997, 11:00 AM

REFRESHMENTS:

FRIENDS OF THE CHILDREN'S LIBRARY

GENERAL MEETING AGENDA

DECEMBER 5, 1997

- I. Call meeting to order
- II. Minutes
- III. Treasurer's Report
- IV. Unfinished business
 - A. Review of Book Week program
 - B. Tree trimming
 - C. Valentine Program
- V. New Business
- VI. Children's Coordinator Report - Nanci

DATES TO REMEMBER:

Tree Trimming party: December 13, 1997, 11:00 AM

*** PLEASE NOTE*** We will not be meeting at the District Office for a Tree Trimming work party

REFRESHMENTS: